



**Student Council
Monday 30 October 2017
6pm Hardy Lecture Theatre**

Item No.		Action
	Chairs Business	
1.	Attendees and Apologies JB proposed Ethan Jackson to be voted in as Chair of Student Council for this meeting. A clear majority voted for this. Attendees 45, Apologies 16, therefore meeting was quorum. EJ welcomed and thanked everyone for attending the first Student Council of the academic year.	
2.	Confirmation of the minutes of the previous meeting – first meeting of the year therefore no minutes to confirm.	
3.	Responses to the matters arising – no matters arising.	
	Formal Business	
4.	Guest Speakers	
4.1	<p>Nicki Smith (BG Futures) – Teenage Market</p> <p>BGU got involved with the Teenage Market just over a year ago. It's about inclusion for young people and giving them the opportunity to trade or sometimes to perform. The idea was set up in Stockport by 2 locals. They noticed that there was a wide range of individuals in the age range 10-29 who already trade online, perform on YouTube but never get to do this in a face to face environment with customers. The main reason being cost – getting a licence, applying for a market pitch, or trying to get in front of someone if they are a singer or performer. They contacted their local market who provided some free pitches, affordable licencing and insurance. They decided to roll it out across the country.</p> <p>NS is talking to Student Council due to the fact that BGU has got involved on a voluntary basis. BGU foots the upfront costs for all the young people, but we do need more people to help run it, organise and set it up. Usually occurs 4 times a year, and we have a good system in place already.</p> <p>NS expressed her thanks to the SU for their brilliant help at the last market. Feedback from the traders was that Lincoln Teenage Market is one of the best. Due to the fact that we stay and support the traders throughout the day. There is always a present from BGU there.</p> <p>NS asked for the word to be spread around the campus, for volunteers, but also for people to have a stall or perform.</p>	



	Contact NS for any queries. Your support and ideas would be very much appreciated. Next market will take place on Saturday 2 December.	
5.	Other Business	
5.1	<p>What's the Big Idea? Available on the SU website as demonstrated by JB, and is essentially an Online suggestion box, any student can add an idea on this and then students vote on the idea. If enough students vote, then the plan is that the idea will get taken to Student Council. JB asked Student Council what the number of votes should be. JB suggested 50 votes, this was discussed. Vote decided upon 50 votes to go straight to Student Council. JB asked Student Council to promote What's the Big Idea to students on social media.</p> <p>5.2 RFS JB updated particularly 2nd and 3rd years on the RFS (formally known as TARCO). JB demonstrated where you can find this online. This has been made more student led, and it is your responsibility to get together with students and email programme leader to request a meeting. Suggested timescale to start this would be mid-November. This should give everyone enough time to gather feedback from students. All to be completed by end of term 15 December. JB will then compile a report for Student Council in February.</p> <p>5.3 AMR JB – The SU has been working on its first ever BGSU AMR. The SU was encouraged to do this on the back of negative feedback last year in the form of satisfaction survey results where we dropped 20% satisfaction from the NSS. There were a number of reasons for this. Namely the question changed to focus purely on academic representation and we didn't have a VP: Education at that time in post. Due to this fact and despite the best efforts of the President and the team at the time, we understandably couldn't represent students as well as we could have. Therefore this AMR looks at both the positives and negatives from our performance last year, in terms of our strategic targets and feedback from our satisfaction surveys. This AMR has already been signed off by a student member at the AMR sign off event which was led by the SU in CELT. This will be viewed by the SU Trustee Board at their next meeting on 6 November. It will then be emailed to all Reps and published on the BGSU website and Facebook site.</p>	

6.	Motion Proposals	
6.1	<p>1: Josh Blanchard - Resignation of SU President JB read out a statement from Kieran Parrish tendering his resignation as President of the Students' Union.</p>	
6.2	<p>2: Anonymous – Peace Garden JB read out proposal to renovate the Peace Garden which has gradually declined. The SU would like to petition the University to ask for support in fundraising to restore it. Qu – where is the Peace Garden? JB described its location. Signage to be recommended to be introduced. Qu – where will the money be coming from? It will have to be the University budget not from the SU. Vote – clear majority to support this motion proposal.</p>	
6.3	<p>3: Liam Jordan & Craig Ferguson – Service Rep By-Law changes LJ recognised that there was a gap within the hierarchy for Service Reps. They are elected under the Student Union hierarchy but are not Executive members. They work with services around the student body, which would include after this proposal – BG Retail, Cornerstones building, CELT, Innovations and BG Futures and Placement Office. LJ – Proposed moving By Law from 8 to 7. Definition added, with name and their role. Qu. Who would be their go to Rep? Volunteering Officer (CF) would be the leader of the hub. Qu. What would be the incentive to join the role? 5 Service Reps. If you would like to make a change involve yourself with the SU. Less of them and more personal and a good thing for your CV. Vote – Clear majority voted for the motion proposal.</p>	
6.4	<p>4: Jake Harness – Additional Sports Officer Read by JB – Notes the creation of a Sports Development Officer and Sports & Social Officer due to the amount of work that the Sports Officer has to do now. The creation of these 2 posts allows more delegation and more time to be spent on different activities and events within BGSU Sport. The role as Sports Development Officer could work on getting more societies participating and working with the Sports Exec in offering coaching courses, referring/umpiring courses and working on sporting facilities. Whereas the Sports and Social Officer could be responsible for ilovetour and Sports Awards. Whilst also assisting the Development Officer in putting on their own sports events. Would also oversee sponsorship agreements for</p>	

	<p>BGSU sport and societies. These roles could be in place for the next election.</p> <p>Qu. Is this additional officers? – no 2 in total.</p> <p>Qu. In terms of getting the job description ready, will this now be realistic for the November elections? – It was when the motion proposal was put forward, but isn't now unfortunately. But would be put forward for the main elections in February.</p> <p>Vote – Clear majority – motion passed.</p>	
<p>6.5</p>	<p>5: Kieran Parrish – Changes to Student Charter</p> <p>JB read out motion proposal – Union notes that the Student Charter should be changed to include reference to any online activity produced or conducted by BGSU students. Social Media now plays a huge part in society and our lives, in both good and bad ways. BGSU students should act the same online as the way that they are expected to in real life. Many students, exec and staff have suffered online abuse within the SU which is unacceptable.</p> <p>In the BGSU community section of the student charter- first bullet point to be amended to act as a member of an inclusive community, that supports equality and respects diversity and treats all with respect and dignity (this extends to online activity).</p> <p>This has already been through Senate and University Council. Just needs approving through the SU.</p> <p>Qu. If you don't adhere to the charter is there punishment? Yes if you don't, then you could face your contract being terminated with the University.</p> <p>Individuals will be notified of the changes once this is passed. It is readily available.</p> <p>Vote – clear majority voted for motion proposal.</p>	
<p>7.</p>	<p>Reports</p> <p><u>Activities Hub</u></p> <p>JB read out a statement from Jordan Fane, the new chair of the Activities Hub. The new activities team have tried to improve the current activities and events, held at the university, and introducing others we feel could be popular, for various occasions and celebrations over the upcoming academic year. Mixed feedback has been received: admittedly last Mondays improv night was poor for all involved, although a good concept - the event was under rehearsed and under advertised leading to a poor turnout and poor quality. It was agreed it was a good concept and should be done again, although next time a professional improv team is needed. The</p>	

quack prinks, has also been praised as a concept and the offers provided, thanks to BG retail for this.

A recent hub meeting raised the issue of advertising. Over the first month of term, social media presence on platforms such as Instagram has improved, it has been highlighted advertisement has still not been up to scratch. This has unfortunately led to the cancellation of some events, including this year's first Roar. I apologise for this and assure you that it is being worked on. One member has proposed that an individual of the hub takes charge of scheduling and maintains online and hard form advertising. Admittedly earlier in the year, there was an issue with communication within the hub, whereby there was no established rota being produced. This led to mix ups for both the quiz, and the first karaoke. As a hub, we have narrowed this down to the fact that our original Chair resigned midway through Fresher's leading to the mix up. I can now assure you that a rota has been created and implemented. Also, communication in the hub is a lot stronger than the start of the year.

The successes' from the beginning of this academic year. Firstly, the ever present problem of cheating during the quiz: we have worked to combat this through the use of the phone boxes, which we feel has been a positive step forwards. Also, we have started using a new format, more in line with quiz nights around the country; although we have had some negative reviews the overall response has been positive with people saying it looks more professional and slick. Secondly, the turnout for Karaoke this year has been consistently high; to maintain this we are looking to continue updating the song list to avoid a situation like last year where the event became stale and unpopular. Chair looks forward to the upcoming year

Opportunities Hub

CF read out the report:

Sport

Contract signed with Lion and Snake bringing in £500 for men's football and £350 for men's rugby. Plus BGSU Sport got an extra £600 through membership cards. The Cathedral Cup - 742 BGU attendees which is a new record. JH worked on this since March with Ryan Attwell. Programmes and tickets were all produced by BGU and not UOL. Appeared on County radio to promote the event. Huge thank you to all the societies that helped sell tickets especially Dance who sold 80 tickets for the game, without them it wouldn't have been possible.



A new society starting in women's rugby and should be starting soon. JH and Rhys Hoodless worked on starting this up and finding winter training.

ilovetour was put in place for Italy before JH stepped down so Leonard had things in place ready to go. Relationship started with Goalball UK, Disability sport. They are hosting an event for BGSU Sport in the Sports Hall with Paralympian's taking place on November 6th 7-9pm. JH attend on a BUCs conference to Nottingham in September for the FA to learn about the football activator. FA are working with BGU and UOL to host an FA Peoples Cup round. This was to make sure Ewan and Abi have a support network in JH, to try and get people qualified in football and get more people involved.

JH has made sure that there has been a smooth transition to Leonard, in order that he felt ready for the role. JH would like you to say a massive thank you to everyone for their support and thank you to all the sport execs. JH will miss you all and don't be a stranger - keep in touch.

CF would like to thank JH for all his hard work that he has put in during his time in his role.

Raising and Giving

CF - Put forward nominations for a national and local charity that we would support throughout the year. This was voted for by the students during enrolment and it was decided that the local charity we will support is St. Barnabas Hospice and the national charity we will support is Mind. As yet there have been no events held for these charities, but Shane is planning to hold both a cake baking event and coffee morning to raise money for these organisations.

There is also the support we will offer to national fundraising events such as Comic Relief, Children in Need and the World's Largest Coffee Morning which was held at the end of September and raised £134.82. Thank you to everyone that helped on the day.

Finally, there is the Challenges Abroad programme. There are a number of information events planned for this and we are currently at the recruitment stage of the programme. We will keep students updated as we progress.

Volunteering

CF - Volunteering officer has assisted the Vice President: Education with the recruitment of course reps. CF emphasised the value that



the course rep experience can provide student in terms of a volunteering opportunity.

Meeting with an organisation known as Circles as they require large numbers of volunteers. CF delighted to state that this organisation is now offering volunteering opportunities through BGSU and we look forward to working closely with them in the future.

CF currently in the process of exploring the possibility of starting up a peer mentoring/peer support programme within the university. CF feels he could bring great value to the university and its students, and is having meetings with various departments to explore this possibility further. Council will be kept updated as to any progress.

Welfare Hub

AF – welcomed Alex Whistler and Charlotte King to the Welfare Hub. Thanks Bethany for her amazing work and for her time in the post.

During Fresher's Week Liberations ran a stall at Lincoln PRIDE. Since Fresher's Liberations have put on 2 events for the Jewish and Islamic New Year held in late September. A campaign and posters were circulated around the University for National Coming Out Day. Liberations Reps also worked on Asexual awareness week and National Adoption week. Bethany worked with the RAG Officer to do a 'Service Search' which highlighted the different services on campus. The Gender and Sexuality Rep has secured the start of sanitary bins in male facilities on campus starting in the SU for transmen. Jadye has also secured a trial HIV testing in National HIV testing week. If successful will be rolled out for a bi monthly event. Alongside this she has also started to discuss HR forms and the data that they are collecting. Liberations Rep has been looking into arranging meetings into implementing training for Gender, Sexuality and Pronouns for University staff.

Josh Cudmore expressed his thanks to his Reps and Bethany for all their hard work.

Community

Due to staff shortages in the Hub, resources have been limited. So events have been scaled back during the first month of term. A campaign for Breast Cancer Awareness month but sadly due to constraints within the NHS we weren't able to get a Breast Cancer screening van on campus.

C Card training has been organised for 3 November in the SU, in order that the SU can become a C Card outlet.



During last By Election we failed to get a Campaigns Officer so currently working without one and also looking for a Disability and SEN Rep. Just ask that students are patient with us during this period. We are trying as best as we can to get the services that you deserve across.

Vice President : Education Report

Report will cover time scale June-October.

TARCO System - worked with Kieran, The student engagement facilitator Helen and ex VP Gareth Hughes to revamp and rebrand the TARCO system based on student feedback on the system itself. TARCO system is now called the Representative Feedback System, or RFS, due to students not understanding the meaning of TARCO. Now available online in blackboard, where it's easier to find and disseminate. Process is more student led, with course reps taking a more active role in the system.

Course reps - working on electing and training course reps over the last few months. Good amount of interest and elected a reasonable amount of course reps. Tried for the first time, using an online voting system for our course rep elections, which was ran in conjunction with our by election, as we believed that voting in lectures wasted lecture time and was not very democratic as students were forced to vote. There was a poor voting turnout for some courses, including some cases of candidates not even voting for themselves, which means that we may be opting back to our original format in future years. However, with help from the exec we have managed to elect almost all first year course reps and fill the holes left in second and third year where reps have resigned. There is still work to do but we are definitely on the right track.

Course rep training has started, with two larger course rep training evenings taking place over the last two weeks, as well as drop in sessions for those who are unable to attend. So far, only 13 course reps have attended training, which is disappointing. JB making a new timetable tomorrow including drop in sessions and more course rep training evenings so that all of you will be well trained and ready to do your job to the best of your ability. Early feedback from course reps from second and third years has indicated that this year's training has been more beneficial, thorough and worthwhile than last years.

Two elections at the start of the year, a course rep election and a by election for exec positions, in conjunction with each other. A good turnout for voting, 140 students for voting in the by election. We will be looking to improve on them in the next by election.

JB welcomed Sian Hope-Johnson, Charlotte King, Alex Whistler, Leonard Ballard and Kieran Wiseman to the Exec team. JB happy to have you all on the team and looking forward to working with you over the coming year.

This year, The Students' Union has been asked to create and AMR to be signed off by Students and to move through the committee structure of the university. Although Abi and Kieran took the lead on this and done exemplary work, JB thanked everyone that came to the AMR sign off event in CELT two weeks ago. A record number of student reps attend.

JB involved with the vote 100 campaign going on throughout this year. JB and Helen have been working on a women leading change event, involving debates, activities and external speakers that is scheduled to take place on 31st January. JB put together a task and finish group involving members of the exec and delegates from the Feminism Society to see what smaller scale events we can put on throughout the year in regards to the vote 100 campaign.

JB meeting with James Jackson in regards to one of his manifesto promises: an open access calendar. Hopefully very soon JB calendar will be accessible to all students, so that you will know when he is the office and when I am unavailable due to meetings. In order that he can be as helpful and approachable to students as possible.

JB and a small amount of exec and reps were involved with helping at the recent Teenage Market held on 14th October. BG Futures have said that this was the most successful teenage market yet. JB expressed his thanks to all the exec and reps who helped on that day for making the event run as smoothly as possible. JB currently working BG Futures and the volunteering officer to set up a non-teaching jobs/volunteering fayre for those graduates who will not be seeking a teaching career at the end of their time at university.

JB worked hard on the first council of the year. Working to change the representative system of council slightly, particularly for postgraduate and foundation students, including changing the system of representation for Primary PGCE students in conjunction with Rachael Paige to:

- Two 'group reps' for every group, who meet with academics regularly and feed back to course reps
- Two course reps for early years primary and two course reps for later years primary, who take feedback from the group reps and functions as a course rep, filling out the RFS form and attending student council and AGM

Also will be working with foundation students in the near future to decide what is the best way forward for them in terms of course reps and representation.

Also been dealing with student academic issues and have been attending many meetings, working groups, task and finish groups, groups in general and even a task force!

JB thanked everyone for all being here as student reps for the students union. Without all the hard work and sacrifice everyone puts in, we wouldn't be able to do this and for that he was eternally grateful. Let's make positive change together and make student council this year the strongest it's ever been.

Qu. When the Primary PGCE course reps be announced? No one put their names forward. JB will therefore attend a lecture to run a paper ballot.

Student Unions' Presidents Report

JB read out KPs report -

Throughout July and August, unfortunately KP was on sick leave and, therefore the SU team were understaffed throughout the summer. There were also vacancies in the exec team and, by this point in the year, a resignation rate of 38% compared to 27% for the entirety of last year. These issues all seem to be linked to personal issues or students choosing to focus on degrees. As such we intend to change our marketing campaign for exec positions so people are more aware of the overall nature of the position.

Exec have been through their training weeks and completed a very tough Fresher's week. New exec team have bonded well and are taking to the year with great vigour and preparation. New and additional forms of communication, (something that was highlighted as an issue amongst the Exec last year), have been introduced. This includes more frequent Exec Team meetings, event planning forms and the use of an application called 'Band' which has been recommended by the NUS. This has been used by Unions nationally to help streamline communication between Sabbatical officers and their Exec teams. There has been a shake-up in the team which has seen 5 new members join (activities, welfare, equality rep, sports and post graduate), however, this still leaves the posts of Campaigns, Societies, Disability and SEN rep, Student member of University Council and Chair of Student Council still available.

Due to a number of proposals being raised at the first student council of the year (30/10/17) we intend to run a second By-Election during November.

Fresher's was a fantastic week and despite the lack of elected officers was supported by members of sports and societies. Daytime events proved to be successful in terms of engagement, however, financially we were down on last year. We underwent a restructure of the Fresher's band prices and offers, reinvented the package we offered to students as a response to previous criticism of Fresher's week and began using our online forum more. However, we are yet to look at web traffic to see how well used our website was.

By-Elections - Course Reps and Exec positions held at the same time, the turnout wasn't great. Course reps - 21 separate students vote for 48 positions which is disappointing to say the least. The Vice President and some exec members worked incredibly hard making sure students and academics were aware of the voting process and how to participate. This change in voting system was due to the fact that in previous years students have said that they felt like they had been put on the spot and forced to become reps. There were issues in terms of communication between the SU and the School of Teacher Development, however, these have since been discussed and it has been agreed that the next sabbatical officers will meet with Heads of School between February and May 2018.

By-Election - SU Exec officers there were 136 votes and only five out of the 8 positions were contested. Again, this turnout is relatively disappointing, however, we understand that the timing of the by-election was potentially a factor in this.

The Students' Union has also completed first ever AMR and this was a result of conversations we have had with the DVC. First AMR so was based on our year 1 strategy goals and feedback from satisfaction survey results. This report will inform students' and the University on what the SU are doing well, how we can improve and what the SU is doing in response to BGUSS, BGSU Impact Survey, NSS and their free text comments. This AMR can also feed into the NUS' "Quality Students' Union" quality mark, which has been developed by NUS to assure the quality, standards and overall effectiveness of students' unions.

SU staff structure - we have recruited another member of staff. It is in the strategic plan that we would have a new member of staff to

	<p>help with the administration areas of the Vice President's job remit. I am very happy to say we have followed the strategy and a Representative Co-ordinator has been appointed. Her name is Jacquie Hough and she has settled into the team well to support the Vice President: Education</p> <p>Matriculation and the Matriculation Ball took place, worked in conjunction with Events, Alumni and Jon Batty to try and create a successful experience for incoming students. All new students were asked if they would be interested in such an event. The students who said yes then went onto a mailing list and were contacted again regarding whether they still wanted to attend the event. After this email was sent out we were informed that we had had over 250 positive responses from students. However, for the actual Ball we had 168 students through the door which is an increase on the 125 students who came last year. This has been an improvement for us and KP thanked everyone, in particular Hannah Clipsham, Jon Batty and Daisy Wedge, who have worked on Matriculation as a whole.</p> <p>Wednesday 18th October – the Cathedral Cup, a series of matches between University of Lincoln and BGU, which took place at Sincil Bank. Unfortunately the result did not go in our favour. However, this was a fantastic week where members of our sports societies, many of whom don't have BUCS teams, took on Lincoln's competitive teams and put on a great display of sportsmanship. There was an excellent turnout from BG especially when it came to the main event itself where we outsold Lincoln University.</p> <p>Unfortunately the Co-Chair of the Trustee Board, Andy Wright, will have to vacate his position as a Trustee due to a conflict of interest with him now working full time at the University. As such, we are in the recruitment stage for a new trustee and hope to appoint one after the first trustee meeting of the new academic year.</p>	
<p>8.</p>	<p>AOB – AGM will take place on 15 November please send any apologies if you can't attend within 4 days of the meeting. Any student can attend the meeting.</p>	
<p>9.</p>	<p>Matters Arising - there were no matters arising. The meeting closed at 7.23pm.</p>	